



THE AFRICAN UNION MECHANISM FOR POLICE COOPERATION (AFRIPOL)

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Email: Afripol@Africa-Union.orgTerms of Reference for Multimedia content designer
Officer: Media, Publications & Public Relation UnitSeconded Officer

The African Union is established as a unique Pan African continental body is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a New Partnership worldwide.

In seeking to achieve these objectives, the African Union Mechanism for Police Cooperation (AFRIPOL) is established as a technical Institution of the Union for the mechanism for police cooperation for Member States of the Union. Secondment of competent officers, by member states, to vacant positions in the AFRIPOL organizational structure is key to achieving the mandate of AFRIPOL.

Post**Job Title: Multimedia Content Design Officer****Grade: P2****Number of Position: 01****Supervisor: Head of Communication & Information System Division****Duty Station: Algiers, Algeria****Job Description**

AFRIPOL has acquired last generation equipment to improve communication and audiovisual production. This equipment will be used for image and video capture, brochure and documentation production, video editing and the provision of multimedia content on web platforms and social networks. Therefore, the organization wishes to use the expertise of a multimedia production professional to improve the quality of its communication tools. Indeed, the Mechanism for Police Collaboration would like to increase the visibility of its actions to popularize the mission and vision of the institution, and to disseminate public information of the organization through all communication channels. The Multimedia content designer will undertake the following activities in supporting AFRIPOL:

- Capture, enhance and disseminate on the proper channels the photo and video concerning AFRIPOL's activities.
- Utilize the adobe premium suites apps to produce the multimedia content of AFRIPOL.
- Assist on the production of interview realized with AFRIPOL's stakeholders.
- Propose multimedia content (graphic design, photo and video) to enhance the communication tools of AFRIPOL.
- Assist on the implementation of the communication strategy.
- Ensure the archiving of the multimedia content of AFRIPOL.
- Assist on the post-production of newsletters, portfolio, leaflets, publication and any other support used by AFRIPOL to communicate on its activities.
- Contribute on the training of National Liaison Officers on production of multimedia contents.
- Carry out any other duties assigned by the Head Communication and Information System Division.

Qualifications and skills

- The minimum qualification for this post is an advanced university degree (Bachelor or master's degree) or equivalent, in information technology or related fields.
- A minimum of five (5) years in managing institutional website and social media.
- Experience in web design, social media updating and utilization of communication materials for digital contents.
- Experience in Adobe Premium suites apps (photoshop, inDesign, After effect, illustrator...)
- Skills or experience on Apple Mac environment are desirable.
- Should have strong creativity skills.
- Should possess good planning and organizational skills.
- Should have good written and oral communication skills.

Language requirements

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is a requirement.

Age Requirement

Candidates should preferably be between 25 and 50 years old.

Tenure of appointment

The Seconded Officer will serve for a period of 2 years.

Application

To apply, please submit dully filled forms, certified copies of Degrees, Diplomas, Certificates and Curriculum Vitae through the AFRIPOL's Website. (A separate copy can be submitted to AFRIPOL Secretariat through email)

Gender mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

Remuneration

The costs associated with the secondment, including remuneration and health cover will be borne by the seconding country. AFRIPOL Secretariat will, however, cover the costs of official missions authorized by the organization.